

**TIMBERIDGE CONDOMINIUM ASSOCIATION**

**REQUEST FOR APPROVAL**

1. \_\_\_\_\_  
Name of Owner Requesting Approval \_\_\_\_\_ Phone Number \_\_\_\_\_
  
2. \_\_\_\_\_  
Address where Alteration will be made
  
3. \_\_\_\_\_  
Mailing Address of Owner, if different from above.
  
4. Type of Alteration:  
\_\_\_\_\_ Landscape \_\_\_\_\_ Building Exterior \_\_\_\_\_ Other  
Please specify other: \_\_\_\_\_
  
5. Color of Alteration:(Describe in detail) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
6. Location of Alteration:  
\_\_\_\_\_ Front \_\_\_\_\_ Side \_\_\_\_\_ Rear \_\_\_\_\_ Other  
Please specify other: \_\_\_\_\_  
—
  
7. Explain, in detail, what you are requesting permission to do, to include approximate dimensions:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
8. Describe the type of materials to be installed (*if this request is for an awning, include the color you have chosen from the supplied specification*):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Explain if any existing elements will be affected by this alteration:  
\_\_\_\_\_  
\_\_\_\_\_

10. Explain the effect the alteration may have on neighbors to either side of your home :  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. My Neighbors\*
- ( ) Have been notified
  - ( ) Cannot be reached

**Notification does not mean your neighbor approves of your requested alteration, only that they are aware of your proposed alteration. Objections should be made to the management company.**

12. Expected Start Date: \_\_\_\_\_ Expected Completion Date: \_\_\_\_\_

13. **Attach a drawing** showing all existing elements, including shrubs, porches and proposed alterations. Include the neighboring homes and yards in the drawing, showing the distance from nearest existing elements to proposed additions or alterations. Also attach specifications and a copy of the construction proposal and manufacturer's brochure if available.

\_\_\_\_\_  
Signature of Owner requesting approval

\_\_\_\_\_  
Date

RETURN COMPLETED FORM TO:

**Timberidge Association  
c/o Acri Commercial Realty, Inc.  
290 Perry Highway  
Pittsburgh, PA 15229  
412-459-0111  
Fax 412-459-0141**

Approved: \_\_\_\_\_

Not Approved: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
name

Print